



Hartford County 4-H Fair Association

2024 Fair Dates: August 16, 17, 18
at Four Town Fairgrounds, 56 Egypt Road, Somers CT



Madelyn Syme, Vice President of Vendors

vendorshc4h@gmail.com

270 Farmington Ave., Building 4, Suite 262, Farmington CT 06032

NON-FOOD VENDOR APPLICATION

Contact Name: _____

Business/Organization Name: _____

Mailing Address: _____

Phone: _____ **Cell:** _____

Email Address: _____

Website: _____

Items you Wish to Sell (be specific): _____

Type of Concession (check one):

- Merchandise
- Educational Display

Type of Selling Unit (check one):

- Vehicle (outside space only)
- Trailer (outside space only)
- Tent

Days you Wish to Sell (check all that apply):

- Friday
- Saturday
- Sunday

Space Needed (check all that apply):

- Outside (12 ft x 12 ft, includes 10 amps electrical) - \$60
- Inside (12 ft x 12 ft, includes 10 amps electrical) - \$60 - **Space is limited!**
- _____ additional square feet - \$10 per square foot

Your Space Cost = \$_____

Your Space Cost	\$
Non-Refundable Deposit due with Contract	- \$25
Ten-Dollar Discount for Current 4-H or FFA Members	\$
AMOUNT OWED:	\$

Amount owed must be paid within 30 days of contract approval or by 08/9/2024, whichever comes first.

Terms and Conditions

1. The business of the Lessee is to be conducted in accordance with all State and Local laws and the Hartford County 4-H Fair Association rules and regulations set forth in this contract.
2. Lessee must provide a Certificate of Insurance for General Liability including Product Liability, naming the Hartford County 4-H Fair Association with the Union Agricultural Society of Somers, Enfield, Ellington, East Windsor Incorporated as additionally insured. Any Lessee leasing as a Food Vendor must have a minimum coverage of \$1,000,000. All other vendors must have a minimum coverage of \$100,000. Said certificate must be provided to the Fair Association, signed by an authorized Insurance Agent, and dated no more than 30 days prior to the Fair.
3. Participating vendors shall indemnify and hold harmless the Hartford County 4-H Fair Association, the Union Agricultural Society of Somers, Enfield, Ellington, East Windsor Incorporated, the Town of Somers, and The University of Connecticut and its officials, employees, and agents as any and all liability, judgments, losses. Settlements, costs or charges (including attorneys fee) incurred by the Hartford County 4-H Fair Association and any of its officials, employees, and agents as a result of any claim, demand of action or suit relating to any bodily injury (including death), loss, or property damage caused by, arising out of related to, or associated with the use of property or the participation of the vendor or by the vendor's employees, agents, or invitees in the 2024 Hartford County 4-H Fair.
4. Lessee must display, at all times, in full view, the prices charged for services. The concession shall be run in a publicly acceptable fashion. Lessee shall not change the position of the concession, or merchandise, or make any other changes without written permission from the Hartford County 4-H Fair Association.
5. Lessee shall not give money as prizes.
6. The Hartford County 4-H Fair Association reserves the right to inspect items for sale and to ban items deemed inappropriate for a 4-H Fair event. Anyone found to be violating the rules and regulations is subject to removal. This includes restricting items to prevent sales of duplicate items.
7. No cars or trucks will be allowed on the Fairgrounds during business hours of the Fair. Vendors will be provided with one vehicle pass for set-up purposes. All vehicles

must be removed from the grounds 1/2 hour before the fair opens. Fair hours are Fri 8am-9pm, Sat 8am-9pm, Sun 8am-5pm.

8. All vendors must be set up a 1/2 hour before the Fair opens each day. No vendors are permitted on the fairgrounds one hour past closing. Sleeping on the fairgrounds is prohibited, including parking lots.
9. No concession shall be closed or dismantled during the business hours of the Fair. All concessions shall remain fully open during all business hours of the Fair unless written permission is obtained from the Fair Association.
10. Four (4) weekend Vendor passes will be issued to each vendor. Additional Vendor Passes may be available for a fee.
11. The Hartford County 4-H Fair Association, Union Agricultural Society of Somers, Enfield, Ellington, East Windsor Incorporated, the Town of Somers, and The University of Connecticut and its officials, employees, and agents are not responsible for any losses or damages that may occur.
12. No smoking or vaping in or around the show rings, tents, barns & buildings.
13. No misconduct of any type will be allowed.
14. No open flame outside of approved cooking areas.
15. No pets, including dogs, are allowed on fairgrounds at any time, however service animals are welcome.
16. All contracts must be postmarked by Monday, July 8th to be considered for the event.

Make checks payable to Hartford County 4-H Fair Association. THANK YOU!

By signing this contract, I have read, understand, and agree to abide by the Terms and Conditions set forth.

Lessee: _____ CT Sales Tax No.: _____ Date: _____

Fair Association Representative: _____ Date: _____

Fair Association Advisor: _____ Date: _____